



OLD VALUES - NEW HORIZONS
COMMUNITY DEVELOPMENT
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Planning Board **Application for Conceptual Subdivision Review**

Name of Project _____

Tax Map Number (Map – Block – Lot) _____

Zoning District(s) _____

Property Owner _____ Property Owner Phone _____

Property Owner Fax _____ Property Owner Email _____

Property Owner Mailing Address _____

Agent (If different from Property Owner) _____

Agent Fax _____ Agent Email _____

Agent Mailing Address _____ Phone _____

Criteria for submitting a Conceptual Application:

402.1 Previous to filing an application for a Final Plan, the applicant may submit to the Planning Board conceptual plans and data as specified herein. This step does not require formal application or filing of the final plan with the Planning Board.

402.2 General subdivision information shall describe or outline the existing conditions of the site and proposed development. This information may include data on existing covenants and utilities; and information describing the subdivision proposal, such as number of lots, typical lot width and depth, business areas, playgrounds, park area, and other public areas, proposed utilities and street improvements.

402.3 Location Map shall show the relationship of the proposed subdivision to existing community facilities, which serve or influence it. Include development name and location, main roads, scale, north arrow, and date.

402.4 Sketch Plan of the topography shall show in simple sketch form the proposed layout of streets, lots, and other features in relation to existing conditions. The sketch plan may be freehand pencil sketch made directly on a print of the topographic survey.

402.5 During Conceptual Review, statements made by the Planning Board members shall not be the basis for disqualifying said members or invalidating any action taken. The time limits for acting on a plan shall not apply until a Final application is submitted and accepted by the Planning Board.

Staff Use Only

Received by: _____ Date _____ NO COST

14 Copies of plans set received YES/NO

Date of Planning Board Meeting _____

Last Updated: March 2011