



OLD VALUES - NEW HORIZONS
COMMUNITY DEVELOPMENT
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www.WindhamNewHampshire.com

PLANNING BOARD
APPLICATION FOR MAJOR SITE PLAN REVIEW

Name of Project _____

Tax Map Number (Map – Block – Lot) _____

Property Owner _____ Property Owner Phone _____

Property Owner Fax _____ Property Owner Email _____

Property Owner Mailing Address _____

Agent (If different from Property Owner) _____

Agent Fax _____ Agent Email _____

Agent Mailing Address _____ Agent Phone _____

Zoning
District(s) _____

Application Requirements (Complete all blanks):

1. A Preliminary Review Hearing is required per Section 401 of the Site Plan Regulations, and the Planning Board must vote to formally end the Preliminary Review process prior to the Final Public Hearing for a Major Site Plan Application.
Date Planning Board voted to end Preliminary Review _____
2. All application fees are payable at the time of filing this application.
3. Owner's Concurrence – The owner concurs in the representation by the agent and agrees that the information presented is accurate, agrees to the Windham Planning Board review process, and requests the Planning Board approval of the above identified Site Plan.

Owner's Signature **Date**

4. Agent's Request – The Agent seeking a Site Plan Approval requests that the Planning Board review the attached information. This information presented by the Agent is to the best of his/her knowledge in accordance with the Town of Windham Zoning Ordinance and Site Plan Regulations and all revisions thereof.

Agent's Signature **Date**

Must include the following for application to be considered complete:

- Completed Site Plan Review Application signed by both the Property Owner(s) and Agent
- Letter of intent detailing the proposal
- Two (2) large copies of the Site Plan and fourteen (14) smaller copies, sized 11" x 17" of the Site Plan
- Names and addresses of all abutters, as indicated on town records, as shown not more than five (5) days before the day of filing, and two (2) sets of mailing labels for certified mailings to notify the abutters. This information can be found on the Town Assessor's webpage:
<http://www.windhamnewhampshire.com/updated/assessing.htm>
- Permit Fee calculates at \$0.15/sq. ft. building footprint NTE \$10,000 and \$0.10/ sq. ft. site disturbance not to include building footprint, NTE \$5,000; Legal ad \$25; \$6 per abutter

***If any requirements of *Sections 500-800* of the *Site Plan Regulations* are not proposed to be met, the Agent must submit a written waiver request detailing why the waiver is being requested, *per Section 1108 of the Site Plan Regulations*.**

Staff Use Only

Received by: _____ Date _____ PB Case No. _____

Total Cost _____

Check No. _____