

August 22, 2014 WEDC Strategic Planning Subcommittee Approved Meeting Minutes

Present: Ed Gallagher, Charlie Roberts, Joel Desilets, and Michelle Farrell

Excused: Jim Coburn, Ralph Valentine

1. Ed Gallagher called the meeting to order at 8:06am and thanked members for both their attendance and preparation in advance of this meeting.
2. Chairman asked members to review meeting minutes included in package. Noting no revisions were requested Ed Gallagher asked for a motion to approve minutes of 6-20-14. Charlie Roberts made motion, Joel Desilets seconded. Motion passed 3-0-1 (Gallagher abstaining)
3. Ed Gallagher asked for motion to approve minutes of Aug 1st 2014. Joel Desilets made motion, Charlie Roberts seconded. Motion approved 3-0-1 (Gallagher abstained)
4. Michelle Farrell circulated updated draft document of strategic plan. As her plan was clearly highlighted and neatly organized team decided to use this version as the working document.
5. Ed Gallagher noted while Jim could not attend this meeting, Ed had reached out to see if Jim had additional input on latest draft, which he did not. Team acknowledged Jim Coburn's valuable input on construct of document.
6. Discussion centered on edits working off Michelle's notes. Most changes were accepted although team tweaked some language.
7. Additional Discussion ensued about mission statement noting Ralph Valentine counseled at last meeting that committee was not empowered to change any overall mission of WEDC.
8. Team reviewed and edited updated language of mission and agreed should comply as in this form as it did not change mission intent or scope but rather updated language to reflect full updated plan. Ed Gallagher suggested including this version in updated draft and could clarify with Ralph or full WEDC as needed.
9. Joel Desilets entered all suggested edits in his laptop on the fly and team noted this was very helpful and agreed to quickly send out final draft in advance of Monday's meeting where team will look to finalize and approve the draft for full WEDC committee review.
10. With all edits updated and agreed to Ed Gallagher called fro motion to adjourn at 9:11am. Charles Roberts made motion, Joel Desilets seconded. Motion passed 3-0 (Michelle Farrell had to leave early).

Next Meeting Monday August 25th 2014 @ 5:30pm

Respectfully submitted by Ed Gallagher