

Minutes
Windham Cable Advisory Board Meeting
September 30, 2009

Present: Chairperson Margaret Case; Secretary Alan Shoemaker; Barbara Coish; Mary Griffin; J. Gross; Roger Hohenberger, Selectman;
Stacey Sofronas, Cable Coordinator
Guest John Herrholz consultant

Excused: Leo Hart

Chairperson Margaret Case called the meeting to order at 7:02 p.m.

The first purpose of the meeting was to examine in more detail the Design Plan and Equipment Proposal for the new Windham High School. Consultant John Herrholz showed a Power Point presentation that elaborated on the proposal he made before the school board meeting on 18 August. Margaret Case said that she had not heard back from the school board on Mr. Herrholz's presentation despite several phone calls to them.

The board reviewed the presentation, which addressed student studio interconnectivity to the auditorium and gymnasium, and single connectivity to the IT room and cafeteria. It also depicted Comcast school and government channels out of the high school. Suggestions were made to slight revisions in the presentation.

A second purpose of the meeting was to review the budget and studio equipment.

Regarding equipment, Margaret Case reported that the new Tricaster had been delivered and installed at the studio, allowing the switcher and monitor to be given to the new high school, along with a Nexus for playback. Stacey Sofronas said that the 2 Sony cameras returned from Milford were in good shape, and could also be donated to the high school.

Discussion ensued as to the purchase of new field cameras. Two Panasonics and a JVC were offered as contenders. Stacey Sofronas will look into each choice more thoroughly.

Playback system options were also discussed. Stacey Sofronas has looked at three of them: The Telvue, Ultra Nexus, and Tightrope Systems. It was agreed that the board will meet later in the month to examine all three systems that will be demonstrated by corporate representatives at the studio.

Regarding budget, Margaret Case reported that we are at level funding, and that the only line item for discussion is equipment. It was agreed to assign Video on Demand out of the equipment line item for this year.

There being no further business, a motion was made and seconded to adjourn the meeting. Approved unanimously. Meeting adjourned at 9:20 p.m.

Respectively Submitted,

Alan Shoemaker
Secretary