

BOARD OF SELECTMEN
Minutes of May 4, 2015

MEMBERS PRESENT: Chairman Al Letizio, Jr. called the meeting to order at 7:00 PM. Selectmen Bruce Breton, Joel Desilets, Ross McLeod and Roger Hohenberger were present, as was Town Administrator David Sullivan. Also present were School Board Chairman Ken Eyring, members Rob Breton, Tom Murray, and Daniel Popovici-Muller; as well as District Superintendent Winfried Feneberg and Business Administrator Adam Steel. School Board member Dennis Senibaldi was slightly delayed and arrived at 7:05 PM. Mr. Letizio opened with the Pledge of Allegiance.

ANNOUNCEMENTS/LIAISON REPORTS: Mr. McLeod extended thanks to Mr. Desilets and his wife, Jessica, for their efforts in hosting a recent TED-ex at the Searles School. Discussion ensued regarding the excellent turn out and topics; as well as several key speakers including Jared Cassedy, Patrick Capo, and Gina Anderson, among others. Mr. Desilets indicated that this will now be an annual occurrence, and noted the efforts of the Planning Board, Local Energy Committee, and Windham Actors' Guild in assisting with coordination of this year's event.

Mr. Desilets announced that there will be a film screening at the Nesmith Library on Thursday, 5/14 beginning at 6:30 PM. As well, he noted that Quarrybrook will host an aquatic life event on Saturday the 16th, and the Searles 100th Anniversary Gala is scheduled for that evening at 6:00 PM. Those wishing to attend the latter should contact Sister Josette Parisi.

Community Development Director Laura Scott made several announcements:

- The Broadband Expo has been cancelled; and notices of same have posted in various locations.
- The Annual Mercury/Electronics Recycling event, benefiting the Windham PTA, has been scheduled for May 16th at the High School.
- The Adopt-a-Spot program is kicking off shortly, and information is available on the Town website regarding the various options to participate.
- Information on the Community Garden Program will be available on the website soon.

Chief Gerry Lewis advised that Dispatcher Patty Maguire had submitted her resignation effective May 7th; adding that she is leaving NH to return to her home state of North Carolina. Chief Lewis noted that applications for the position will be accepted until May 22nd. Mr. Hohenberger moved and Mr. Breton seconded to accept Ms. Maguire's resignation with regrets and thanks for her service. Passed unanimously.

Mr. Letizio advised that the EDC Market Square Subcommittee has completed their draft ordinance, and will be presenting same to the Planning Board on May 13th; with the objective being to submit it to the 2016 Town meeting.

WORKSHOP – SCHOOL BOARD: Mr. Sullivan extended thanks to the School Board for attending; adding that the purpose of this workshop was to discuss possible collaboration between the Town and School. He explained that the District is looking to connect the schools to the Police Department via fiber optic; which could afford the opportunity for the Town and School to combine their internet and phone services at a cost savings. Mr. Sullivan noted that staff is seeking the Boards' support to move forward with analyzing the possibility with the intent being to return to the Boards with further details.

Mr. Steel approached and further explained that such a collaboration would entail four phases:

- Establishing a fiber optic connection for video feeds from the Schools; this would be a live feed only, under the District's control.
- Establishing shared internet between the Town and School network; which would come into the District's building and be split by a router with no inter-mingling.
- Expansion of the District's phone system to include the Town, as the latter's is nearing the end of its useful life. This would involve no changes to the Town's phone numbers and no difference for users.

- Any other ancillary services, such as extension of the School wireless network to the Nesmith Library for student use, disaster recovery/backup services, or Town radio connections.

Mr. Steel noted the next step planned would be to have the Town and School's companies cooperatively develop an implementation plan; reiterating that endorsement was being sought to gather more information. Discussion ensued as to whether or not the Town had previously had a T-1 line in place with the District, which it was clarified was discussed but never implemented, and use and/or recording of the video feed by the Police. Mr. Steel noted that the Department would only be a client on the District's system, but could record the feed on their end. Mr. McLeod noted the purpose, then, was to allow for a more appropriate/rapid Police response, and Mr. Steel replied in the affirmative. Brief discussion ensued in that, while the system is more Police-oriented, access could also be given to the Fire Department.

Mr. Murray noted that he utilizes a similar camera feed system, which requires a lot of bandwidth, and that it is important that broad/high band be available. Brief discussion ensued.

Mr. Desilets noted he applauded the Administrators working together on this; adding it was an excellent opportunity to collaborate. He then moved and Mr. McLeod seconded that Board of Selectmen endorse staff proceeding with Phase I; returning to the Board with additional information regarding implementation of same and future phases.

Discussion ensued regarding the quality of the camera (eg facial recognition), the current availability of broadband along Route 111, and the estimated costs to replace the Town's phone system; which Mr. Sullivan noted would, tentatively, be almost \$50,000. Further discussion ensued regarding the phone systems. Mr. Sullivan noted that the intent was to bring in a consultant to assist with evaluating same, and that the estimated constant cost was \$5-6000; quotes for which are currently being sought.

Motion passed unanimously.

Mr. Senibaldi echoed Mr. Desilets' sentiments; noting that he would want to see information regarding return on the investment and benefits of same. Mr. Popovici-Muller indicated he would like to know the investment cost required, and the District's portion thereof, and inquired whether the feed would involve only the High School. Mr. Steel advised that all of the schools connect through the SAU. Discussion ensued as to all Town facilities being connected.

Mr. Popovici-Muller sought a ballpark figure on the costs, and whether same represented a one-time investment. Mr. Steel noted that, if Comcast were utilized, there would be no costs involved other than minimal for hardware on the District's side. He went on to note that for Phase 2, as the system is more complicated, the price will likely vary greatly; adding the Town will need all new phones.

Mr. Popovici-Muller then questioned the availability of other options, and Mr. Steel noted that the District could obtain permits to string their own cable, at a cost of approximately \$20-40K; adding that the District would then be responsible to repair any breakages. Discussion then ensued regarding the current costs for service.

Mr. Murray noted, as it pertains to the camera resolution, that this equates to the need for higher speed; inquiring what the District currently has. Mr. Steel noted that most is CAT5, with some CAT6. Discussion ensued in that there is already private fiber run between the SAU and the schools; with Mr. Steel noting he did not know the origin of same but that the District does not pay for it. Discussion ensued regarding VOIP, and Mr. Murray requested that Fairpoint also be costed out, as well. Mr. Steel noted that there is another proposal in hand, however, it requires a 5-year contract at a higher cost. Further discussion ensued.

Mr. Popovici-Muller requested that costs for fiber, etc., be broken down for the Board's review. Mr. Steel indicated he did not think Comcast would provide that type of detail, as they were offering a discount on their "rack" price. Mr. Popovici-Muller inquired whether the contract would allow for the service to be shared with local businesses, and Mr. Letizio advised that there is a Broadband report available on the Town's website which addresses this issue. Discussion ensued.

Mr. Breton extended thanks to staff, and sought clarification as to what was needed from the School Board at this time. Mr. Steel advised an endorsement, similar to the Selectmen's motion, was being sought. Discussion ensued regarding the estimated consultant cost of \$6,000; which will be shared between the Town and School.

Mr. Eyring noted he would like to see the costs to run a line; questioning whether there is already conduit along Route 111. He indicated that, while it may not prove feasible, it would be nice to know; adding he would also like to know the cost to increase from 300mb to 1g. Mr. Steel noted he had undertaken a project in Pelham to bury fiber, and the costs there had been approximately \$50,000; adding he would look into this. He also indicated that, as to the bandwidth, it should only be a couple of hundred dollars to increase same. Discussion ensued, and Mr. Murray noted that if the District has fiber, it can run it along the poles as the PUC allows third parties to utilize same. He indicated it should be relatively inexpensive to do so, and he would be curious as to the cost given the proximity of the SAU to the Police Department. Mr. Steel indicated he would look into same.

Mr. Senibaldi then moved and Mr. Murray seconded to endorse and ask Administration and SAU staff to move forward with the next steps of their proposal with support of the Board. Mr. Eyring sought clarification that staff will just be gathering information and costs; and the reply was in the affirmative.

Motion passed unanimously. Discussion then ensued amongst the Boards regarding the potential for future collaboration.

Mr. Sullivan then noted that the District had submitted their annual request that the Town disburse impact fees; this year in the amount of \$130,000.

Mr. Hohenberger moved and Mr. McLeod seconded to release school impact fees in the amount of \$130,000 to the School District.

Mr. Breton questioned the amount of fees actually available, and Mr. Sullivan replied approximately \$200,000. Discussion then ensued as to whether there were any benefit to releasing the full amount available versus the amount requested, and Mr. Steel clarified that either has the same effect come the tax rate setting in the Fall.

Motion passed unanimously.

Mr. Desilets then sought clarification that the 1gb speed discussed earlier would be available to all on the network, and Mr. Steel replied in the affirmative. Discussion ensued in that this may not be adequate and higher speeds should be explored as well.

Mr. Senibaldi then moved and Mr. Murray seconded to adjourn the School Board. Passed unanimously.

POLICE DEPARTMENT: Mr. Hohenberger moved and Mr. Desilets seconded to accept \$2,650.01 from the State in reimbursement for training overtime costs. Mr. Sullivan explained that the request is to put these funds back into the Departmental budget; as this is where they originated from. Discussion ensued in that these will be reflected as revenue to the Department.

Motion passed unanimously.

Chief Lewis approached and explained that three (3) vehicles had been budgeted for this year, and that he had sought out information on the State's bid results. He noted that the State had awarded their bid to Irwin Ford of Laconia; which was as follows for our intended vehicles:

- Ford Interceptor Utility - \$26,728 (2015 budget - \$27,500)
- Ford Interceptor Sedans (2) - \$24,755 / \$49,510 total (2015 budget - \$25,700/ \$51,400 total)

Chief Lewis explained that, in total, these figures are \$2,662 less than our budget, and Mr. McLeod inquired whether these extra funds would be utilized to get the vehicles field ready. Chief Lewis replied there is a separate budget for this. Mr. Sullivan then reminded the Board that these vehicles are to be leased and the financing for same will be quoted separately.

Mr. Desilets moved and Mr. McLeod seconded to, as recommended by staff, waive the bid process to allow for the use of the State's bid process for the purchase of a utility vehicle and two (2) cruisers. Discussion ensued regarding the financing, which will not be placed out to bid. Rather, the Finance Director will contact collateralized firms. Mr. Sullivan clarified that all vehicles will be financed together, and a brief discussion ensued regarding the budgeted amount versus the financed amount.

Motion passed unanimously.

Mr. Letizio then asked that the Board support taking the Kinder-Morgan update scheduled under Old Business out of order; this due to the number of interested residents in attendance.

OLD/NEW BUSINESS: Mr. Sullivan advised that he had received responses from both Kinder-Morgan and National Grid relative to the subject of negotiations between them; adding that Eversource had advised they are looking at the feasibility of the pipeline going in the right-of-way and are open to working with the other parties. Mr. Sullivan then went on to cite various portions of the email exchanges between he and Kinder-Morgan and National Grid representatives; which will be made available on the website. He summarized that Kinder-Morgan's response is they are still looking at the feasibility of co-locating the pipeline and they currently intend to put the pipeline 5' outside the powerline easement. As to National Grid, they have confirmed that there is an agreement with Kinder-Morgan to review the feasibility of co-location along the transmission lines, however no actual negotiations have begun. The latter will not begin until the feasibility review is complete, which could take 6 months. Additionally, National Grid cannot confirm whether Kinder-Morgan must wait to file with FERC until this process is complete, or whether Kinder-Morgan is proposing to construct within any portion of National Grid's right-of-way.

Mr. Sullivan noted that, in his opinion, these exchanges would indicate that National Grid is not negotiating at this time; adding that the deadline to sign onto the consortium of communities opposing the project was not May 1 as previously indicated. He also advised that he has call into a participating community to confirm if there is any cost involved in joining. Discussion ensued regarding the persistence required to obtain these answers.

Mr. McLeod noted that at an abstract, higher level he appreciated the idea of an additional \$260,000+/- in revenue; adding that he supports energy infrastructure in general. He went to note, however, that it was clear at the March 30th meeting that the Board wanted more information. He suggested that the Board take the position that it will oppose the pipeline should it not be able to be fully constructed within the power line easement.

Mr. Desilets extended his thanks to Mr. Sullivan and Mr. Letizio for their efforts in doggedly pursuing the question of location; noting that same had been his primary concern. He noted he had firmly believed Kinder-Morgan was not in negotiations and that he did not believe they intended to negotiate placing all or part of the pipeline within the easement. He indicated that he supports infrastructure, as well, however there is a way to do it with less or no impacts. Discussion ensued, and Mr. Hohenberger echoed Mr. Desilets' sentiments; adding that, as a Board, they were not elected to act on behalf of Massachusetts or others. He indicated that the Board needs to express opposition to the plan as it is presented, without conditions.

Mr. Breton expressed his agreement with Mr. McLeod, noting this is not in the negotiation stages and is at the mercy of Eversource. He indicated agreement that the project may not be in the best interest of Windham; suggesting a non-binding referendum be placed on the ballot to get the opinion of all.

Discussion ensued, and Mr. Letizio noted that Kinder-Morgan loosely stated it was their desire to put the pipeline in the right-of-way; adding that if that were the case he would be in favor as it would be a benefit to the community. He went on to note, however, that if the project comes at a cost of destroying yards/property, then that is not acceptable; adding that Kinder-Morgan is not providing the information needed and he is not convinced that will happen before they file with FERC.

Mr. Don Johnson, Autumn Street, approached and clarified that even if the pipeline is placed 5' within the right-of-way, Kinder-Morgan is still seeking 50' of clearing to get their equipment into the area. Discussion ensued regarding clearing methods.

Mr. Johnson then questioned, as it pertains to revenue, if \$260K is what will be received; adding that there will be revenue losses, as well, as affected properties have their taxes reduced by law. Discussion ensued, and Mr. Johnson indicated that he supports such infrastructure, as well, however, Kinder-Morgan will not be utilizing 70% of the product the pipeline will generate and, although they won't say so, their intent is to sell it.

Mr. Homer Shannon approached noting that he is working on a spreadsheet to identify all properties within the impact area and the potential impacts to same. He went on to note that the net impact is important to consider, as opposed to the gross – citing that easement land is taxed at a lower rate and that what Kinder-Morgan pays in taxes now is on their existing line, which is a declining asset. Mr. Breton disagreed that easements reduce property value, and Mr. Sullivan noted they may but it would be to the condition value of the land; adding without an Assessor he would not speculate on the value impacts. Discussion ensued.

Mr. Desilets noted that even if the net revenue was \$260K, that represents significantly less than \$50/year to homeowners. Discussion ensued that this number is actually \$5/year, as well as regarding Kinder-Morgan's commitment to not take land via eminent domain.

Mr. Hohenberger then moved and Mr. Desilets seconded that the Windham Board of Selectmen voice their opposition, in writing, to the Kinder-Morgan proposal as presented. Mr. McLeod sought clarification that "as presented" referred to the encroachment on properties. Mr. Hohenberger and Mr. Desilets replied in the affirmative, and the motion passed unanimously.

Mr. Hohenberger then moved and Mr. Desilets seconded that Windham join with the consortium that is in opposition to the Kinder-Morgan proposal; contingent upon their being no related costs. Discussion ensued, with Mr. McLeod expressing his disagreement as the consortium stance is in opposition to all energy infrastructure. Mr. Breton concurred, noting a better course would be to encourage Kinder-Morgan to construct the pipeline in the right-of-way; to which Mr. Desilets replied he was confident that was not their intent and he felt it important to join in opposition. Mr. Letizio echoed Mr. McLeod's opposition, and discussion ensued regarding the first motion and to whom the letter would be addressed. It was clarified as being to FERC, with cc's to Kinder-Morgan and the Town's legislators, and reaching out to the consortium to see if we could receive updates on their efforts was then briefly discussed.

Motion failed 2-3, with Mr. Letizio, Mr. McLeod, and Mr. Breton opposed.

After further discussion, Mr. McLeod moved and Mr. Breton seconded that the Board take the position that it will oppose the pipeline should it not be able to be constructed entirely within the existing, cleared transmission line right-of-way; without the use of any property outside of said cleared right-of-way for construction purposes. Further, should this motion pass, to notify FERC as to the Board's position. Discussion ensued, and Mr. Desilets expressed that he would not be in support, as this motion is contrary to the first motion. Mr. McLeod disagreed, feeling it was a subset of the broader position of the Board.

Lengthy discussion ensued regarding same, as well as the lack of an engineered plan for the proposal, the existing cleared area, and the upcoming Eversource project.

Motion passed 4-1, with Mr. Desilets opposed. Brief discussion ensued.

Mr. Johnson approached seeking clarification as to whether the Board would be sending two separate letters, and a discussion ensued wherein the general consensus was one letter, detailing both motions, be sent to FERC and cc'd to all parties. Mr. Hohenberger expressed concerns that this had not been his understanding, and indicated he would like to change his vote on the latter motion.

He then moved, and Mr. Desilets seconded to reconsider the motion made by Mr. McLeod and seconded by Mr. Desilets. Passed 3-2, with Mr. Breton and Mr. McLeod opposed.

Mr. McLeod again moved, and Mr. Breton seconded that the Board take the position that it will oppose the pipeline should it not be able to be constructed entirely within the existing, cleared transmission line right-of-way; without the use of any property outside of said cleared right-of-way for construction purposes. Further, should this motion pass, to notify FERC as to the Board's position. Passed 3-2, with Mr. Desilets and Mr. Hohenberger opposed.

Mr. Sullivan clarified staff will draft a single letter to all parties which spells out both motions. The Board concurred.

BID AWARDS: Mr. Sullivan requested that the bid award for paving of Gaumont Road be deferred, as Mr. McCartney is working to clarify same. The Board concurred.

Engineering/surveying services: Mr. Sullivan advised that six (6) bids had been received, of which Keach Nordstrom was the lowest at \$14,400 total for both the Blueberry Road and Fourth Street parcels. Mr. Breton moved and Mr. McLeod seconded to award the bid Keach in the amount of \$14,400. Passed unanimously.

BID OPENING: Mr. Sullivan advised that one submission had been received for the adaptive re-use of the former Police Station; that being from Mr. Jay Yennaco owner of Delahunty Nurseries. He then opened said submission and read the following details of the proposal into the record:

- Five consecutive 5-year leases for a total of 25 years
- Lease amount per year: \$2,500
- Capital improvements per year: \$10,000/year
- At the end of each five year period the Town would determine if the property should be sold.
- Immediate improvements to property: new landscape; irrigation; driveway sealing; repair of any major leaks/issues
- Property will be used by Delahunty Nursery for seasonal use, storage and some retail sales; subletting of a portion would be allowed for a use in keeping with the zoning

Mr. Sullivan then noted that, in order to enter into a five-year lease as proposed, the Board would have to go to Town Meeting. Mr. Yennaco approached reiterating the above proposal, and going on to explain that his intent would be to offer seasonal items for sale, such as Christmas trees, and that he would also be able to afford an opportunity for smaller, local businesses to have space within that he currently does not have available.

Mr. Letizio noted that the RFP had requested proposals for a year, as the Economic Development Committee has recommended that the surrounding properties be looked at for possible merger with this parcel for sale. Mr. Yennaco indicated he understood that, however, for anyone to go into the former police station property and do what needs to be done for one year only is not practical.

Mr. Desilets noted that, if this is something the Board is going to consider, he would like to see it put back out to bid; adding that improving the existing structure as Mr. Yennaco proposes moves attaining the highest and best use of that property further out.

Mr. Yennaco pointed out that the request for proposal welcomed submission of other options, and as to the money expended on the building he is not requesting the Town to contribute towards same. He indicated he alone assumes the risk that in five years the Town may take the property back. Discussion ensued.

Mr. Breton noted that any money Mr. Yennaco puts towards the building will increase its assessment; noting that the Town will save in other areas such as plowing and heat. Mr. Sullivan clarified that the latter are minimal, however, there is cost involved.

Mr. McLeod felt Mr. Yennaco had presented an interesting option to get some use from the property, and indicated he would support going to Town meeting for a five year lease. Mr. Hohenberger noted \$2,500/year in rent was very low, and a discussion ensued regarding the additional improvements and the property taxes which Mr. Yennaco will also be responsible to pay.

Mr. Desilets reiterated his concerns regarding the highest and best use of the property, noting the existing building is of no value at all. Further discussion ensued before Mr. Breton moved and Mr. McLeod seconded to begin discussions with Mr. Yennaco towards placing a warrant article on the ballot. Brief discussion ensued as to whether this would include negotiating any other terms relative to the five year lease, and Mr. Breton and Mr. McLeod confirmed same. Mr. Sullivan also noted that this may need to go to the Planning Board, and brief discussion ensued.

Motion passed 3-2, with Mr. Hohenberger and Mr. Desilets opposed.

Mr. Bob Coole approached and sought clarification as to how the structure is classified in the Town records; noting that when it was originally approved it was to be constructed so that it could be converted and sold as a home. Mr. Sullivan noted that he had researched all available records regarding this belief, and found nothing that indicated that was the case or that any contingencies were attached to the property. Brief discussion ensued.

ASSESSING: Mr. Sullivan advised the Board that Mr. Norman had returned as a consultant in order to get us through the first property tax billing. Mr. Breton inquired whether there were any conflicts with same, and Mr. Sullivan replied in the negative; clarifying that Mr. Norman had appeared before the Planning Board on an unrelated matter prior to being retained as a consultant. Town Counsel had confirmed, however, that there was no conflict.

Mr. Sullivan went on to explained that, concurrent to Mr. Norman's efforts, KRT is completing the data collection and the Board now needs to determine who is going to complete the data updating, manipulation and reporting. He indicated KRT has submitted a proposal, he is awaiting a second, and a third company declined to submit one. Mr. Sullivan noted that, as it pertains to the vacant Assessor position, the Town has three options: recruit for a new Assessor; hire a consulting firm, which could afford some savings moving forward, or; enter into an agreement for a shared consultant with another community. He indicated that, as to the latter, there was no additional costs between that and retaining a consultant on our own.

Mr. Sullivan noted he would like to explore contracting the duties out for the next 3-5 year, with the ability to opt out at any time, at a level cost over the contract period and the added benefit of training existing Assessing staff. Mr. McLeod noted he fully supports the Assessing Administrative Assistant receiving training, and a discussion ensued.

Mr. Hohenberger noted that Jaffrey had recently entered into a contract for Assessing services at a cost of \$50K, and questioned whether that had been all inclusive. Mr. Sullivan noted it was, but in Windham the same would cost approximately \$110,000 for 1800+/- hours of work per year. He suggested that the Board authorize him to seek proposals.

Mr. Desilets inquired whether the five-year revaluation cycle is typical; and Mr. Sullivan replied that towns are required to do a cyclical revaluation every five years. Mr. Desilets expressed concerns regarding frontloading of costs, given that when any consultant were to start with Windham we would have just finished the revaluation; suggesting a one-year contract instead. Discussion ensued, and Mr. Sullivan reiterated he would recommend quotes be solicited.

Mr. Breton suggested a hybrid approach of contracting and training/elevating existing staff. After further, brief discussion, Mr. Breton moved and Mr. McLeod seconded to authorize Mr. Sullivan to obtain quotes for contracted assessing services. After further discussion, in which it was clarified at least three (3) quotes will be sought, the motion passed 4-1, with Mr. Desilets opposed.

Mrs. Jennifer Zins, Assessing Administrative Assistant, approached noting that she had been speaking with the Department of Revenue Administration regarding what credentials are required to be an Assessor; and that she first would need to be certified for which she is only three courses short. Mr. Desilets suggested that this should be discussed in non-public, and after a brief discussion Mr. Letizio advised Mrs. Zins that the Board will discuss this further and get back to her.

OLD/NEW BUSINESS, CONTINUED: Mr. Sullivan advised the Board that, after researching further, he has confirmed that there is no other “public pool” provider available for the Town’s workers compensation package. Mr. McLeod moved and Mr. Hohenberger seconded to authorize execution of a two-year extension with Primex. Passed unanimously.

Mr. Sullivan requested that the Board authorize use of \$1,200 budgeted for the Community Development Director intern position, which had not been filled, towards materials/supplies for the Adopt-a-Spot and Community Garden programs.

Mr. Hohenberger moved to support the use of \$1,200 for materials for the Adopt-a-Spot and Community Garden programs. Mr. Desilets seconded for discussion, and then inquired what funds would have been used for such things otherwise. Mr. Sullivan replied none, as part of the intern responsibilities is to solicit donations. Discussion ensued.

Motion passed 3-2, with Mr. Desilets and Mr. McLeod opposed.

Request received from the Boy Scouts to camp at Griffin Park on May 16-17th; with campfires. Mr. Breton moved and Mr. McLeod seconded to approve the request. Mr. McLeod then sought clarification that this activity would not interfere with any sports programs, and Mr. Sullivan replied it would not. Mr. Sullivan also clarified that this is not the Annual Scouting Jamboree. Brief discussion ensued regarding coordination of this request with the Recreation Coordinator, which has happened, and the location of the campout in the Park.

Motion passed unanimously.

Request received from the Lions Club to utilize the parking lot at the former Police Station as a drop off site for their May 16th fundraiser. Mr. Breton moved and Mr. Hohenberger seconded to approve. Passed unanimously.

Request received for a refund of a deposit in the amount of \$476 on the Searles Building. Mr. Sullivan explained that the wedding had been cancelled and the parties would like to donate \$100 of the refund back to the Searles fund. Mr. McLeod moved and Mr. Breton seconded to refund the deposit as requested; less \$100. Passed unanimously.

Mr. Desilets advised that Boy Scout Troop 266 would be hosting an appreciation event in recognition of their officially reaching 100 Eagle Scouts. The date for the event is Saturday, June 6th and more information can be found at troop266.org.

Mr. Breton presented the Board members with a copy of an ordinance currently under consideration in Nashua regarding use of their official seal. Mr. Breton indicated he would like to discuss this further on the next agenda, and a discussion ensued regarding copyright/trademark, and sending the information to Town Counsel for review and opinion.

Mr. Desilets noted that he supported the concept, but it was not priority enough to warrant legal time and expense. Mr. Breton noted that there is no additional cost to the Town for such general reviews. After further brief discussion, Mr. McLeod moved and Mr. Hohenberger seconded to send the information to Town Counsel for input. Passed 4-1, with Mr. Desilets opposed.

Mr. Sullivan advised a request had been received from BJ Martin to hang a banner on the fence at Griffin Park to announce the Lobster Tail’s upcoming fitness walk on June 7th. Mr. Desilets moved and Mr. Breton seconded to approve the request. Passed unanimously.

Mr. Sullivan advised the Board that the Forestry Committee had intended to undertake the harvest at the Town Forest via a 30’ access off of Osgood Street; however residents have expressed concerns. The Committee will thus be before the Board on May 18th to request access through the old landfill. Mr. Sullivan indicated he believed that the latter was feasible, and that the Committee will have the logistics worked out for the 18th.

2015 GOALS: Deferred.

MINUTES: Mr. Letizio requested that the minutes of March 30th be amended under “Board Reorganization” as follows: add “by newspapers.” after “no control over what is reported”. Mr. McLeod moved and Mr. Desilets seconded to approve the March 30th minutes as amended. Passed unanimously.

Mr. McLeod then moved and Mr. Hohenberger seconded to approve the minutes of April 6th and 20th as written. Passed unanimously.

CORRESPONDENCE: Mr. Sullivan advised that the Community Service Officer job description is ready for adoption, and will be presented on the 18th for vote.

Letter received from Patricia Barstow relative to the Board’s recent appointment of an interim Library Trustee; in which she encouraged the Board to look into changing the related statutes that do not allow the Library Trustees to complete this task. Brief discussion ensued, and Mr. Breton suggested that the NHMA be contacted regarding sponsoring legislation.

Mr. McLeod moved and Mr. Breton seconded that staff communicate with the NHMA regarding proposed changes in the statutory language. After further, brief discussion, motion passed 3-2, with Mr. Desilets and Mr. Hohenberger opposed.

Mr. Sullivan advised that a donation in the amount of \$132.27 had been received from Mr. Desilets towards the Searles relative to a wifi upgrade. Mr. McLeod moved and Mr. Breton seconded to accept with gratitude. Passed 4-0-1, with Mr. Desilets abstaining.

Mr. Sullivan advised that he will be notifying the owners of 17L-89B regarding their unexpended public safety impact fee in the amount \$517.82. Additionally, there is another coming due, in the amount of \$540, which Mr. Sullivan would not recommend be released based upon the analysis completed last year and the Board’s decision at the time to net out the over/under payments of fees. After brief discussion, Mr. Hohenberger moved and Mr. Breton seconded to return the unexpended impact fee in the amount of \$540. Passed 3-2, with Mr. McLeod and Mr. Desilets opposed.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. Desilets seconded to enter into nonpublic session in accordance with RSA 91-A:3 II a and c. Roll call vote all “yes”. The topics of discussion were personnel and reputations and the Board, Mr. Sullivan and Ms. Devlin were in attendance in all sessions.

The Board discussed a personnel matter and it was the consensus of the Board to proceed as discussed relative to gradual training.

Mr. Sullivan discussed a reputations matter with the Board relative to tax deeding. It was the consensus of the Board that Mr. Sullivan amend the forbearance agreement as discussed.

Mr. Sullivan discussed a reputations matter with the Board relative to tax deeding. It was the consensus of the Board that Mr. Sullivan enter into a forbearance agreement for a period of 6 months as discussed.

Mr. Sullivan updated the Board on a reputations matter relative to tax deeding. No decisions were made.

Mr. Sullivan updated the Board a reputations matter relative to failure to pay a forbearance agreement. It was the consensus of the Board that the property be deeded.

Mr. Sullivan then reviewed with the Board a series of properties potentially subject to deeding. No decisions were made.

Mr. Hohenberger moved and several seconded to adjourn. Passed unanimously.

Meeting was adjourned at 10:50 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant

Note: These minutes are in draft form and have not been submitted to the Board for approval.