

BOARD OF SELECTMEN
Minutes of February 1, 2016

CALL TO ORDER: Chairman Al Letizio called the meeting to order at 4:45 PM. Selectmen Ross McLeod and Joel Desilets were present; with Selectman Roger Hohenberger available by conference call. Selectman Bruce Breton was excused.

AMENDMENT TO EARNED TIME DONATION POLICY: The Board considered the following amendment to the Earned Time Donation Policy:

Amend by Adding a NEW Section VII to read:

SECTION VII. SPECIAL EXCEPTION RULE FOR SERIOUSLY ILL FAMILY MEMBERS:

- 1. In addition to the allowed usages provided for in Section IV, a receiving employee, who is acting as the caretaker of an immediate family member as defined in Article XVI of the Town's Personnel Policy, may use donated hours to care for these individuals provided the individual's medical reasons are serious in nature and have lasted for more than two weeks in duration.*
- 2. In the event that an immediate family member passes away an employee who was either serving as caretaker or was an immediate family member shall be allowed to use any donated earned time for a period of up to but not exceeding 30 calendar days beyond the date of the immediate family member passing.*
- 3. For purposes of this Section, the term "serious in nature" shall mean an illness that is either life threatening to the immediate family member or is of such a debilitating nature that it causes the person to no longer be able to care for themselves without a permanent caretaker available throughout the day.*

And, then renumbering the current Sections VII and VIII to be Sections VIII and XI respectively.

Mr. McLeod suggested replacing the words "these individuals" in paragraph #1 with "such an individual"; and adding an "s" to the word "member" in the last sentence of paragraph #2.

Mr. Desilets moved to waive the requirement to wait seven (7) days before the Board could formally adopt the policy amendment, and to adopt the amendment as proposed with the changes made by Selectman McLeod. Mr. McLeod seconded the motion.

Mr. Hohenberger and Mr. McLeod stated that they supported the waiver and felt it was appropriate given the existing situation that has prompted the suggested amendment; as well as the fact that the Board has previously, publically discussed much of the substance of the proposed changes.

Motion passed 4-0.

Mr. Desilets motioned and Mr. McLeod seconded to adjourn the meeting. Passed unanimously.

Meeting was adjourned at 4:57 PM.

Respectfully submitted,

David Sullivan, Town Administrator

Note: These minutes are in draft form and have not been submitted to the Board for approval.