## **SEARLES CHAPEL USE POLICIES:**

- A) When the Searles Chapel is used for meetings of official Town boards, committees and commissions, a designated person shall be responsible for signing the key out from the Selectmen's Office, and returning the key on the next business day.
- B) The Selectmen's Office shall give the temporary alarm code for the day or time of the designated meeting.
- C) Reservations for town boards, committees and commissions shall be done on a first come, first served basis.
- D) Income producing rentals shall have priority over optional arrangements for town related meetings.
- E) The following groups shall be allowed to use the Searles Chapel for regular meetings, free of charge, and shall not be required to have the presence of the Designated Town Representative. The Board of Selectmen may add or delete names from this list from time to time.
  - 1. Board of Selectmen
  - 2. Planning Board
  - 3. Zoning Board of Adjustment
  - 4. Trustees of the Cemeteries
  - 5. Trustees of the Library
  - 6. Trustees of the Trust Funds
  - 7. Recreation Committee
  - 8. Griffin Park Committee
  - 9. Community Stewardship Committee
  - 10. Conservation Commission
  - 11. Historic Committee
  - 12. Historic District Commission
  - 13. School Board
  - 14. Cobbetts Pond Village District

Adopted by the Board of Selectmen - March 3, 1997

Elizabeth A. Dunn Ralph R. Williams Douglass L. Barker Charles E. McMahon Carolyn B. Webber

Re-codified and affirmed by the Board of Selectmen - May 11, 1998

Charles E. McMahon Douglass L. Barker Carolyn B. Webber Margaret M. Crisler Galen A. Stearns

Amended by the Board of Selectmen- February 12, 2001

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