

**DRAFT**  
**Windham Technical Advisory Committee Meeting**  
**4-13-2005**

Attendees: Paul Keller, J. Gross, Jacques Borcoche (7:14 on), Greg Cappiello, Eric DeLong, Alan Carpenter

Meeting called to order 6:50PM

Action Item: Committee Read and Review Information Technology Use Policy  
Requestor: Eric, TAC recommendation and approval by May 11<sup>th</sup> meeting.  
Privacy vs. access issues was discussed. Input requested by April 20. Copies to Library and School will be sent for informational purposes.

List of Library requested action items identified by Carl and provided by Paul.

Draft Library Technology Plan provided by Paul.

Discussion of TAC Rules and Procedure status was held.

Election of Committee members were held:

Paul Keller elected unanimously as Chair. Nominated by Greg, Seconded by Jacques.  
Motion to elect Greg as Vice-Chair and Secretary. Greg elected for both roles. If Vice-Chair needs to hold meeting in Chairs absence, Secretary duties will be transferred.

Offer to have a liaison to School TAC to support and help Town/School relationship in regards to networking, fiber deployment, and capital equipment selection. Database coordination for Library book catalogs would be another advantageous relationship.

Discussion of wireless access for Town employees and a separate wireless for public access in Town buildings was discussed.

Fiber-optic cabling of Town and School buildings was discussed. Greg offered to lend his expertise in this area.

Disaster recover was discussed. Eric requested assistance in data backup solutions.

TAC accepted Eric's request list and will take it as an action item to provide comment by next meeting. Email backup was also discussed.

Meeting Adjourned at 7:58PM