Technical Advisory Committee Minutes
April 8, 2004

Meeting Called to order 7:25 PM

Attendees: Jacques Borcoche, J. Gross, Greg Cappiello, Paul Keller and Alan Carpenter.

Mr. Carpenter moved to approve minutes of February, Mr. Borcoche seconded, approved unanimously.

Message board on town website created.

Selectmen to have a caucus workshop on charter of TAC committee in relation to Town IT director, edits will be made to help define roles.

Documentation and asset tagging discussed at Selectmen meeting. We discussed ways we could support Eric on this task.

Paul presented strategic technology plan link for State of New Hampshire. The Town should strive for compatibility.   http://www.nh.gov/technology/sitp.html

TAC should help locate sources of data for supporting the development of the Town strategic plan. This will help Eric when he gets deluged with requests from various subcommittee members.

Mr. Gross reported the status of wireless router hotspot at the Library.   Mr. Borcoche discussed policies and management of the wireless connection. Mr. Gross purchased a computer for the library targeted for young adult use, this requires set-up.

A discussion of usage policies and their documentation on Town systems was had. Back-up policies and auditing of backups was discussed. An internal password protected documentation folder on the Town file system would help in the development of better records as it will be a central information store that people can contribute to.

How can we make better use of the Town Web calendar?   Should various committee heads have posting access?

Action item: Ask the recreational groups and committees to nominate responsible people for website calendar posting access.

Mr. Cappiello motioned to adjourn, Mr. Gross and Mr. Keller seconded.
Meeting Adjourned 8:43