

**PLANNING BOARD
WORKSHOP MINUTES
NOVEMBER 10, 2004**

ROLL CALL:

Lee Maloney, Chairman – Excused
Ross McLeod, Secretary – Present
Pamela Skinner, Regular Member – Present
Bruce Breton, Selectmen – Present

Nancy Prendergast, Vice Chairman – Excused
Walter Kolodziej, Regular Member – Present
Phil LoChiatto, Regular Member – Excused
Chris Doyle, Selectmen Alternate – Excused

OTHER ATTENDEES:

Al Turner – Director of Planning & Development
Rebecca Way – Planning & Development Office
Nancy Colbert – Taintor and Associates

Mr. McLeod opened the meeting at 7:25 pm.

PUBLIC MATTERS:

Master Plan Update

Nancy Colbert, Taintor & Associates: Windham Master Plan 2005 Draft submitted for review. Board discussion of proposed changes to the document; written input from Ms. Prendergast and Mr. McLeod. *Mr. LoChiatto was seated. Ms. Maloney was seated.* Next meeting is December 8, 7:30 workshop.

Board Calendar (not including Regular Meetings)

- November 15, 2004 – 7:30 pm; Discuss sewer and water with BOS
- December 8, 2004 – 7:00 pm; CIP Public Hearing and Master Plan
- December 15, 2004 – 7:00 pm; Zoning 1st Public Hearing
- December 22, 2004 – 7:00 pm; Master Plan
- January 12, 2005 – 7:00 pm; Zoning 2nd Public Hearing
- January 26, 2005 – 7:00; Master Plan Public Kick-off, Goals and Objectives

Proposed Zoning Amendments 2005

Staff provided a hardcopy of proposed zoning amendments for 2005. Discussion ensued.

- Amendment 1: Typographical correction.
- Amendment 2: No change.
- Amendment 3: Typographical correction.
- Amendment 4: Date application edits.
- Amendment 5: No change.
- Amendment 6: No change.
- Amendment 7: No change.
- Add Footnote G to 706.6 for measurement of sign height from grade. Consensus to have staff proceed to draft language.
- Change sign heights that are currently 14 feet down to 12 feet; § 706.6. Majority view to propose this change.
- Amendment 8: No change.
- Amendment 9: Correct language of § 715.3.5.
- Add a “Village District” as a new zoning district, similar to § 612. Consensus to have staff proceed to draft language for Board review.
- Karl Dubay, 21 Telo Road: Proposed additions to the WWPDP Ordinance, § 601.6.1; language to be submitted to staff for Board review.

Motion by Mr. McLeod to move to Public Hearing on December 15, 2004, at 7:00 pm: Amendments 1-9, incorporating the discussed edits; tonight's proposed amendments to § 706.6 for sign height and for measuring sign height from grade. Seconded by Mr. Breton. Approved 6:0.

Motion to adjourn by Mr. McLeod, seconded by Mr. Breton. Approved 6:0. Meeting adjourned at 10:20 pm.

These minutes are in draft form and have not yet been reviewed and approved.
Respectfully submitted, Ross McLeod.