



OLD VALUES - NEW HORIZONS
COMMUNITY DEVELOPMENT

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**Minutes Multi-zone Subcommittee of the Planning Board
October 14, 2011**

Roll Call:

Ruth-Ellen Post – Present
Lee Maloney, Alternate –Present
Sy Wrenn, Alternate-Present
Ross McLeod, Selectman Member - Excused
Vanessa Nysten, Alternate - Present

Staff:

Elizabeth Wood, Community Planner – Present
Eric DeLong, IT/GIS Director-Present

The meeting was called to order at 12:43pm.

Presentation Maps

Eric DeLong, IT/GIS Director led a discussion on the possibilities for presentation maps for upcoming Planning Board workshops. He provided the committee with examples of what he could do in a pdf. format and showed how the maps could be displayed on the big screen television in the conference room. He also discussed a “sticky note” feature that could be used to add information to the individual parcels.

Notification Letter for Property Owners & Abutters

Ms. Wood presented a draft notification letter for property owners and abutters to inform them of the 11/2/11 Planning Board Workshop. The committee made several suggestions for edits and a final draft was agreed upon.

Mr. DeLong agreed to provide color 8” X 11” maps for the property owners and the committee agreed to provide black & white map versions for the abutting property owners. These maps are to be included with the notification later.

It was agreed that the mailing must go out as soon as 10/19/11 but no later than 10/21/11.

Ms. Nysten volunteered to assist with the mailing.

10/7/11 Draft Minutes

Ms. Wood presented the Committee with draft minutes from the 10/7/11 meeting. The group discussed the minutes but decided not to vote on them at this time. Since the minutes were not

presented until the meeting, there was not adequate time in advance for committee members to properly review the minutes.

Parcel Discussion

Since Ms. Post was not able to attend the last 2 committee meetings, the group brought her up to speed on some of the recommendations that were being made for parcels. The group also solicited her opinion on some of the parcels.

There was lack of clarity regarding some parcels on Maple Street at the last meeting and group asked Ms. Post if she had any insight in regards to the additional buildings or uses on lots 13-A-360 and 13-A-337. She did not. Ms. Wood said that she would check with Rex Norman to see if he had any idea what the parcels were being used for (in addition to their residential use).

The group agreed that a committee meeting would not be needed again until after the 11/2/11 Planning Board Workshop.

The meeting was adjourned at 2:19pm.

These minutes are respectfully submitted by Elizabeth Wood.