



*OLD VALUES - NEW HORIZONS*  
**COMMUNITY DEVELOPMENT**

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**Planning Board Minutes**  
**Wednesday February 27, 2013**

**Call to Order at 7:10pm**

**Members Present:** Margaret Crisler, Chair; Ruth-Ellen Post, Vice Chair; Kristi St. Laurent, Regular Member; Sy Wrenn, Alternate; Pam Skinner, Regular Member; Vanessa Nysten, Alternate; and Kathleen DiFrucia, Board of Selectmen Representative

**Members Excused:** Jonathan Sycamore, Regular Member; Carolyn Webber, Regular Member; Ross McLeod, Board of Selectmen Alternate; Lee Maloney, Alternate

**Staff Present:** Laura Scott Community Development Director

**Site Plan Regulation Workshop**

Ms. Scott stated that the draft document provided to the Board for tonight's workshop contained the edits recommended by Attorney Campbell in his 2/14 memo. Ms. Scott received and forwarded Attorney Campbell's 2/25 memo to the Board and she will incorporate those edits as well. Based on the 2/25 memo and Board requests, Ms. Scott will review and edit the document to ensure that language covers all applicable types of development, not just non-residential and multi-family development.

The Board went through the sections of the draft Regulations and proposed edits for Ms. Scott to make to the document, which will be done prior to the document being posted for public hearing.

Due to the lack of clarity of information from the Town of Salem about their wellheads, the Board decided not to include reference to the Wellhead Protection Ordinance in the Site Plan Regulations. However, Ms. Scott will make a note for the 2014 Zoning Amendment discussion to consider including language in the Watershed Ordinance about protecting drinking water sources.

The entire document will be posted for a public hearing on 3/20/13. The posting will be in the Windham Independent in this week's paper and posted in the Town Hall and in the Department on Thursday.

**Meeting Minutes – Review and Approve**

The minutes for January 16, 2013, January 23, 2013, and February 6, 2013 were moved to another agenda.

**Member Binder Update – Tab #7**

Members were provided the amendment to the Site Plan Regulations for their Binders

**Old/New Business**

Staff provided an update of the next two agenda items

**Adjournment at 9pm**

Motion made by Pam Skinner and Seconded by Ruth-Ellen Post. 7-0 to adjourn

Submitted by Laura Scott