

PLANNING BOARD WORKSHOP MINUTES

May 10, 2006

ROLL CALL:

Phil LoChiatto, Chairman – Present

Nancy Prendergast, Secretary – Present

Ross McLeod, Regular Member – Excused

Neelima Gogumalla, Alternate – Present

Rick Okerman, Alternate – Present

Alan Carpenter, Selectmen Alternate – Excused

Ruth-Ellen Post, Vice Chairman – Present

Walter Kolodziej, Regular Member – Excused

Pam Skinner, Regular Member – Present

Steven Griffis, Alternate – Excused

Margaret Crisler, Selectmen Member – Present

STAFF:

Al Turner, Director of Planning and Development – Present

Rebecca Hebert, Town Planner – Present

Mr. LoChiatto opened the meeting at 7:30 pm. Ms. Gogumalla and Mr. Okerman replaced Mr. McLeod and Mr. Kolodziej.

MINUTES:

- Mr. Okerman motioned to table the May 3, 2006 minutes to the next meeting. Mrs. Skinner seconded. Passed 6-0.

Mrs. Crisler joined the Board at 7:40 pm.

CORRESPONDENCE:

- Email correspondence from Ross McLeod regarding elected board member compensation;
- Town of Derry abutter notification for Forty Acres, expedited final subdivision approval for parcel ID 03026 off of Goodhue Road;
- Rockingham Planning Commission Meeting Notice and Agenda;
- Notification of Aquatic Treatment for Cobbetts Pond from Aquatic Control Technology Inc;
- Postcard announcing the release of the 2006 edition of “Knowing the Territory”;
- NHDES Drinking Water Source Assessment Reports, Staff will prepare a summary for the next workshop meeting;
- Memo from Dave Sullivan, Town Administrator regarding a request for a building permit on a class VI / private road. Brian Harvey has requested approval from the Board of Selectmen to allow a building permit on lot 17-J-109, 14 Rocky Ridge Road. Ms. Prendergast motioned to inform the Selectmen that the Planning Board would like to have the Board of Selectmen request that the applicant provide: 1) A plan for emergency vehicle access during construction; 2) The ability to maintain a through travel way; 3) A plan for material staging; and 4) Obtain comments from the police and fire departments. Ms. Skinner seconded. Motion passed 7/0.

SIGN PERMIT REQUEST:

- “Woof It Down” sign permit. Discussion included the colors of the proposed wall sign and complex sign. The tenant sign has been modified to match the other signs, with a white background and black lettering. A color sample was submitted but did not match the coloring rendering. Mrs. Crisler motioned to request the applicant to come back to the Board with a more accurate representation of the sign, an 11” x 17” sketch of the proposed sign with a more precise color rendering. The applicant should be present at the meeting and the permit will be discussed during communications at the May 24th Planning Board meeting. Ms. Skinner seconded. Motion passed 7/0.

OLD & NEW BUSINESS:

- The May 31, 2006 meeting will be for advertised public hearings and discussions of site plan and subdivision applications.
- Cingular Wireless will be doing a balloon test on Thursday May 11 from 8:30 to 12:00 for the proposed cell tower location at the intersection of Route 111 and Route 128.
- The public hearing for the revisions to the Lot Merger Regulations has been scheduled for the May 24 meeting.

DRIVEWAY REGULATIONS:

Discussion: The Board reviewed the revised draft of the proposed Driveway Regulations. The regulations have been renumbered and concerns from the previous workshop were addressed. Attorney Campbell is currently reviewing the regulations and will be provided comments to the Board. Discussion of new and old concerns included providing a definition for the terms “driveway” and “private road”, reviewing construction standards for driveways that serve more than two homes, should Town road standards apply to private roads, has Attorney Campbell commented in the past on the differences between private roads, driveways, and town / state roads, add a section 107.3, change maximum driveway width to 18 feet. Staff will continue to work on the regulations and schedule the topic an upcoming workshop.

ELECTED BOARD MEMBER COMPENSATION:

Discussion included: What amount of money does the School Board and Board of Selectmen receive, \$1200 dollars a year to Selectmen, taxes reduce amount, the money is a token amount for time dedicated to the Town, what is the history of Board member compensation in Windham, Mr. LoChiatto read into the record Mr. McLeod’s email which spoke against the board member compensation. The Board decided to take no further action regarding the compensation for Board members.

Ms. Skinner motioned to adjourn. Mr. Okerman seconded. Passed 7-0. Meeting adjourned at 8:55 pm.

These minutes are in draft form and have not yet been reviewed and approved.

Respectfully submitted, Nancy Charland