

**HISTORIC DISTRICT/ HERITAGE COMMISSION MINUTES
JULY 18, 2012**

1. **PRESENT::** regular members: C.Pynn, N.Kopec alternate member
C.Webber sitting for B. Parenteau
2. *Membership: 1 regular and 1 alternate needed*

TRC: 5-8 & 5-22, 2012: lot# 17-L-42 17-L-62; 130-132 Range Rd.2: lot line changes would not impact historic properties

3. **May 22, 2012: major site plan lot 18-L-450 43 Range Rd. Dunkin Donuts proposal includes removal of Historic House. Demolition permit has not been pulled. Mike is aware and will contact HDC when permit is requested. ZBA denied some of the variances and case is in court. This case is before Planning Board 7-18**
4. *June 26, 2012: 11-A-1620 & 11-C-12.; Marblehead Rd. does not affect any historic properties*
5. *July 10, 2012: lot 25-G-20, 30 Marblehead Rd:(subdivision) no historic properties*
6. *July 10 2012: minor site plan change of use 25 Indian Rock Rd (lot 11-C-1100. Will not affect historic property. C.Pynn noted that is next to site of historic mill and dam. It will not be impacted.*
7. *July 10, 2012:25 Indian Rock Road (lot 11-A-530) C.Pynn noted that this house is located in the **new** village center district and was part of the **original** village center.*

The building will be re-purposed as a web development company. The historic house will not be impacted.

- *July 10, 2012: 25 Moeckel Rd (lots 5-9-149 Pelham) and lot 25-C-50. Friends of Moeckel Pond subdivision to assist in the restoration of the dam on lot 25-C-250*
- *REVIEW MINUTES JUNE 13, 2012: held for August meeting*

DISCUSSION 2012 BUDGET: The Commission has \$1000 be expended by the end of the year. The Commission discussed two possibilities

1. *Order Historic District sign for one of the two unmarked districts*
2. *Have as many of the Historic District cellar foundations professionally cleared of debris ,brush and vines*

The commission agrees that Historic District cellar foundations should be made presentable before purchasing signs. .

Motion by C. Webber to use the present budget to pay a professional to clear cellar foundations in the three Historic Districts ,or as many as the budget will allow.

2nd Nancy Kopec

Carol Pynn voted yes

Motion carried 3-0

Noted that maintenance/upkeep will need to be addressed

- *DEMOLITION DELAY: CHANGES/ADDITIONS TO NEW DOCUMENT FOR PLANNING BOARD REVIEW: a “ phantom ” draft ordinance was left on the meeting room table. It did not follow the present ordinance and was not signed. Kathleen DiFruscia has been working with the Commission for a new ordinance to be presented to the Planning Board this fall. The Commission has some suggestions for minor changes.*
- HISTORIC/HERITAGE COMMISSION MASTER PLAN; Much groundwork has been done. High school student Jon Zygmunt has developed a computer map of Windham for inclusion as a part of the Historic Master Plan. Jon will be invited to the September meeting for further discussion.
- RULES OF PROCEDURE: document has been sent to Dave Sullivan for Board of Selectmen review.
Mr. Sullivan answered that he has some suggestions for format. He will e-mail the suggestions to the Board.
- OTHER BUSINESS: e-mail sent to Laura Scott requesting status of HDC inclusion in Labor and Economics List for Windham.
- Also to request that developers use the road name list developed by the HC. The suggested names are taken from Leonard Morrison’s History of Windham. All names are historically accurate for each section of town. TRC is helpful but suggestions are not always used.

Next meeting of HDC/HC will be August 8th

Minutes submitted as draft and have not yet been accepted by the Commission
Carol Pynn, Chair

