

Historic District Commission/ Heritage Commission

Minutes of June 10, 2004

Present: T. Furlong, C. Pynn, and P. Schena

1. Review and approval of May minutes

There was no quorum of Commission members who attended the May meeting, thus consideration of the May minutes was deferred.

2. J. Wain: Presentation of Eagle Scout Proposal

Jon Wain, a prospective Eagle Scout, attended the meeting along with his father and Mr. Cole, a Scout leader. Mr. Wain had attended previous meetings and had presented a detailed proposal to clear and improve the Town Pound located in the Town Centre Historic District. The Commission had provided comments to Mr. Wain in these previous meetings. In his final proposal presented at this meeting, Mr. Wain reiterated the details of his earlier proposal, including the work to be conducted in the interior of the Pound and around its perimeter - along both Lowell Road and the parking area. The Commission provided further recommendations concerning the work and stressed that all care be given to insuring the safety of the work environment.

The Commission unanimously approved the final proposal subject to the incorporation of its recommendations and a final review and sign-off by P. Schena.

The Commission further asked T. Furlong to serve as its supervisor for the project to which Mr. Furlong agreed.

3. Presentation and discussion of correspondences and/or other new issues

Regarding new issues, P. Schena reported at the meeting as follows: 1) the HDC's "Java-free" website was operational; 2) he is exploring conducting future meetings at the Fire Department to insure public access; 3) D. Sullivan had advised that the Board of Selectmen's sub-committee of the Windham Depot was expected to meet in mid-June; 4) he was planning to meet with the new Building Inspectors to orient them on the role of the HDC in issuing building permits in historic districts.

C. Pynn had expressed concern with the site name (Pawtucket) of a recently presented plan, questioning whether the name had a historic link to the area. P. Schena Agreed to contact the engineering firm responsible for preparation of the plan to discuss.

C. Pynn discussed the proposed replaced of the Real Estate Results signage on Rt 111. She agreed to attend the Board of Appeals meeting that would hear the appeal. As the

proposed sign would be non-conforming, the Commission agreed that it would not endorse the change. C. Pynn suggested she would advise the Board accordingly.

C. Pynn expressed concern about the extent of road work and tree clearing on Hopkins Road.

C. Pynn and P. Schena reviewed the Local Resource Protection Priorities List (Spring, 2004) at the close of the meeting and agreed that Town discontinued roads should be added to the list if not already included.

The Commission unanimously agreed not to meet in July.

4. Review of plan/project submissions

The Commission reviewed the Freda Hardware Site Plan (11-C-170), 127 Rockingham Road Office Building Plan (3-B-200), and the Cobbetts Pond Plaza Site Plan (21-D-107) and prepared remarks for submission to the Planning and Zoning Board.

There being no further business to come before the Commission, the meeting was adjourned at 5:45 PM.

Respectfully submitted in draft form,

Patrick J, Schena
Chairman, Windham Historic District Commission