

WINDHAM ECONOMIC DEVELOPMENT COMMITTEE

Minutes - DRAFT

Windham Community Development Department Conference Room
July 8, 2011

Present: Chairman Ralph Valentine; Amy Spencer, Secretary; members, Sally D'Angelo, Jay Yennaco, Bev Donovan (GSCC), Sy Wrenn (Planning Board), Bob Young, Diane Wasilisian

Absent:

Excused: Phil LoChiatto (Selectmen), Kathleen DiFrusia (Selectmen Alternate), Al Letizio, Paul Gosselin

Chairman Valentine opened the meeting at 7:47 a.m.

Election of Officer: Sally nominated Amy Spencer for Secretary, seconded by Bob 8.0.0. Jay nominated Bob for Chairman, Amy seconded. Passed 7.0.1(Sy Wrenn) Bev nominated Jay for Vice-Chairman, Seconded by Bob. Passed 7.0.1.

Review of Minutes of June 24, 2011:

Motion by Bob Young to accept the minutes of June 24th, seconded Jay Yennaco. Passed 8.0.0.

Review of Minutes for June 10, 2011:

Amended as follows:

- Community Development Director, Laura Scott, to provide actual costs of website.
- Historic Commission to replace Historic Committee

Sy motion to accept minutes of June 10th as amended, second by Bob 7.0.1.

Strategic Plan:

Discussion:

Laura suggested using the same language as Planning and Zoning and perhaps changing the verbiage on number 6 to more clearly identify the objectives. The group agreed that the new format was easier to read and understand. The plan can be reviewed annually and if it is decided that any changes need to be made, it will need to go through the approval process with the Board of Selectmen.

Bob suggested that the subcommittee take some time to work on timeline, funding/budget, and responsibilities as well as edits and changes that were discussed.

The Planning Board is continuing to work on the Master Plan. Next meeting is July 20th. Working on agenda for next 4 years and grouping them by topic. The board will then prioritize what to work on.

Survey subcommittee is meeting on Monday. They will have an update for the next meeting.

Paul/ TRC Updates include home based business not involving plans.

Bev Donovan, Greater Salem Chamber of Commerce Updates:

July 20th Chamber Business After Hours.

August Business After Hours will be at Ice Center. \$5.00

Helping Young Professionals Excel (HYPE) Meetings taking place.

Laura Scott, Community Development Director Updates:

Business, Barbecue, and Baseball, July 20th Chamber Business After Hours. 5:30-7:30.

August 3rd Meeting to discuss Impact Fees. School, Fire, Police, and Recreation.

A request has been made for CIP. Any Capital Improvement Project over \$50,000.

Discussion about submitting the sewer study for this project. Laura suggested that we create a subcommittee for the CIP Application.

Jay made a motion, Second by Sy to develop a plan to present to WEDC to be reviewed and then potentially submitted to CIP 7.0.0

Email will be sent to request interested members to participate on this subcommittee.

Diane left at 8:56am

July 16th, CVS Open House

Bob Young thanked all of the officers that have served on the committee for the past year.

Next Meeting, August 12th at 7:30am.

Motion to Adjourn at 9:05 AM

Bob Motioned Second by Jay 7.0.0

Respectfully submitted,
Secretary, Amy Spencer