

Town of Windham
2005 Capital Improvement Program Subcommittee

CIP Subcommittee Meeting Minutes
September 1, 2005

ROLL CALL: Phil LoChiatto, Planning Board Member – Present
Walter Kolodziej, Planning Board Member – Present
Suzanne Jortberg, Citizen Member – Present
Marcia Unger, Citizen Member – Present
Beth Valentine, Alternate School Board Member – Present
Roger Hohenberger, Selectmen – Present
Galen Stearns, School Board Member & Alternate Selectmen – Present
Jack Merchant, Citizen Member – Present

Ms. Unger called the meeting to order at 7:15 PM in the Planning and Development Room.

MINUTES: Motion by Mr. Merchant, seconded by Mr. Kolodziej, to approve minutes of the CIP meeting held on August 25, 2005. Motion unanimously approved by those present 5-0, with one abstention.

OLD BUSINESS: Ms. Unger reported that the current estimated school impact fees fund balance (as of mid-August) was \$622,000. This figure includes last year's reserve, still to be appropriated out, of \$217,000 and the usual \$50,000 seed money for 2007. Therefore, after subtracting these items, approximately \$355,000 would be available for this year's CIP funding. Ms. Unger provided the subcommittee with charts regarding new home construction (73 so far in 2005) and impact fees collected. Mr. Hohenberger reported that Mr. Norman (tax assessor) had submitted the town valuation figures to the state for review and approval. They are \$1,473,645,525 MS1 valuation figure, and \$1,463,985,525 without utilities. The latter number is the one used by the CIP to estimate future available funding.

NEW BUSINESS: Town Department Presentations: The Fire Dept. requested its presentation be postponed to a later date. The subcommittee rescheduled the dept. presentations for its next meeting on September 15th as follows: School Dept. 6:30 PM – 6:45 PM; Board of Selectmen 6:45 Pm – 7:30 PM; Library 7:30 PM – 8:15 PM; Highway Agent 8:15 PM – 9:00 PM; and the Fire Dept. 9:00 Pm – 9:45 PM. Next, a presentation by the transfer station manager (Mr. David Poulson) began at 7:30 PM. Discussions regarding future equipment and space needs were followed by a request from both the transfer station manager and the highway agent (Mr. Jack McCarthy) for the subcommittee to consider the possibility of a joint complex at the current transfer station site (including the town owned land adjacent to it). This concept would include a new salt shed for the highway dept. At 8:35 PM, Police Chief Lewis gave his presentation requesting a new garage/storage facility on the current police dept. property.

The meeting was adjourned at approx. 9:00 PM (motion by Mr. Kolodziej, seconded by Mr. Hohenberger, 8-0 approved).

These minutes were approved by the CIP subcommittee on 9/29/05, as amended.

Respectfully submitted, Suzanne Jortberg 9/6/05