



# CONSERVATION COMMISSION

PO Box 120

Windham, New Hampshire 03087

(603) 432-3806 / Fax (603) 432-7362

www.WindhamNewHampshire.com

## Conservation Commission

### Minutes

**February 11, 2010**

#### **Members:**

Dr. James Finn – Chairman (Excused)  
Mr. Bernie Rouillard – Secretary  
Mr. Brian Dell’Orfano - Member  
Mr. Wayne Morris – Member  
Ms. Pamela Skinner – Member  
Mr. Dennis Senibaldi – Member (Excused)  
Dr. Bruce Anderson – Member (Absent)

Mr. Rouillard replaced Dr. Finn as Chairman for this meeting.

#### **Lot #25-R-817 – Mr. Jeffrey Joaquim**

16 Fletcher Road

Back Yard Access Path

Mr. Joaquim submitted photos and displayed a plot plan showing the location of the wetlands. He would like to get a tractor to the uplands to do some gardening and put in a gazebo. Mr. Joaquim has pallets that temporarily sit in the yard and are used as a pedestrian walkway. Mr. Joaquim showed the manual he received from the Forestry Service regarding trail bridges that sit on top and do not need a foundation. An 8’ wide road would be needed to use the tractor to access the upland area. Mr. Rouillard advised Mr. Joaquim to apply for an Expedited Minimum Impact Dredge & Fill application. The application would go to NHDES and then come back to the Conservation Commission for comments. Mr. Joaquim said that he is very familiar with the NHDES website and would apply for the Dredge & Fill application.

#### **Public Hearing**

A Public Hearing is being held in accordance with RSA 36-A:5 for the purpose of considering the purchase of Lot 8-B-5750, 11.24 acres, \$39,500.00. The purchase will be funded by the Conservation Land Acquisition Fund. This parcel is contiguous to the Windham Town Forest and adjacent to the Salem and Derry Town lines.

Ms. Skinner motioned and Mr. Morris seconded the motion to move forward with the purchase of Lot 8-B-5750, 11.24 acres for the sum of \$39,500.00 to be funded by the Conservation Land Acquisition Fund. **Motion passed 4-0.**



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## **Approval of January 14, 2010 Minutes**

Mr. Morris motioned and Ms. Skinner seconded the motion to approve the January 14, 2010 minutes. **Motion passed 3-0-1.** Mr. Rouillard recused himself because he was not at the January 14, 2010 minutes.

## **Farmland Preservation Initiative – Mr. Morris**

Mr. Morris presented a proposal from Dijit Taylor, regarding the cost of a Community Services Study. Mr. Morris did request a proposal from Mr. Charles Levesque. Mr. Levesque declined to submit a proposal because he is too busy at this time. Ms. Taylor proposes to contract with the Windham Conservation Commission to produce a cost of community services study for the town at a cost of \$4500.00 and not to exceed \$6500.00. The variability relates to the number of visits to town required to collect the necessary information, consult with municipal officials and present findings, as well as the complexity of the information to be analyzed. The minimum fee of \$4500.00 includes up to four visits to the town; the maximum may included up to eight visits. If more visits are required a contract extension will be proposed. Ms. Taylor will evaluate land use and provide a cost benefit ratio regarding commercial, residential, rural or agricultural. Mr. Rouillard asked if this is intended to be funded entirely by the Conservation Commission and would there be a sense that the study would be slanted because it is being funded by the Conservation Commission. Mr. Rouillard asked if there was any chance the Planning Department could buy into this so that it would be more balanced. Mr. Morris said that he would talk with Ms. Scott regarding any assistance that could be given to Ms. Taylor but as far as monetary assistance, Mr. Morris did not think it was in their budget. Mr. Rouillard said that at the very least the Planning Department should be involved 50/50 in doing the study, not necessarily in regard to cost, but in administering the study and presenting data. Mr. Rouillard said that he would like formal contact to be made with Ms. Scott in regard to working with the Conservation Commission on this study. Mr. Morris said that he would contact Ms. Scott.

## **February 9, 2010 TRC Agenda**

An application has been submitted by Dealers Trust Corp. for a Special Permit for a Change-Of-Use at 33 Rockingham Road, Lot 13-A-31. Proposal is to locate a pre-owned retail automotive sales and service business.

The members requested plans for 33 Rockingham Road be available for review at their next meeting (February 25, 2010).



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## Other Business

Mr. Dell'Orfano read into the record a January 21, 2010 letter from Mrs. Lisa Ferrisi of 20 Heritage Hill Road expressing her interest in volunteering with the Conservation Commission. Mr. Rouillard asked Mrs. Ferrisi if she had an interview with the Board of Selectmen. She had not met with the Board of Selectmen. Mr. Rouillard asked that a memo be sent to David Sullivan and the Board of Selectmen urging them to act on this application sooner than later, as well as the application of Mr. John McRobbie.

Mr. Rouillard asked that Dana Call provide a monthly Conservation Land Fund/Current Use summary.

The Commission would like a memo sent to Ms. Scott, Community Development Director, asking that the Conservation Commission be included in any re-writes of the WWPD Ordinance.

## Mail

- January 21, 2010 Letter from Lisa Ferrisi expressing interest in joining the Conservation Commission.
- Winter 2010 Issue of *Lakeside*.
- January 29, 2010 Letter from Glenn Greenwood of RPC regarding guidance materials to help communities respond to the requirements of RSA 36:54-58.
- Office of the Tax Collector, January 2010 Current Use \$11,500.00.
- January 29, 2010 Letter from NHDES to H&B Homes regarding Phase II of Spruce Pond, Permit #WPS-8078B. Permit extended 5 years with the addition of condition 11. Permit expires March 18, 2015.
- February 4, 2010 Letter of Deficiency from NHDES to Michael & Kimberlee Bouchard regarding Wetlands File #2009-02305, 12 Glenwood Road. Restoration deficiencies were documented during a January 29, 2010 site inspection that was held to determine if the recommended actions issued by DES on September 30, 2009 had been accomplished.
- February 3, 2010 Letter from Attorney Campbell regarding a title search of Lot 8-B-5750.
- February 4, 2010 Memo from Laura Scott regarding the revised 2010 Planning Board Work List.
- February 11, 2010 Follow Up from Elizabeth Wood of the February 9, 2010 TRC Meeting.



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## **Non-Public Session**

Ms. Skinner motioned and Mr. Morris seconded the motion to go into non-public session per RSA 91-A:3 to discuss land acquisition. **Motion passed unanimously on a roll call vote.**

The next meeting of the Conservation Commission is scheduled for February 25, 2010 at 7:30 PM in the Community Development Office.

These minutes are in draft form and are respectfully submitted for approval by Patricia Kovolyan.