Community Development-Planning Board Workforce Housing Flow Chart**

Conceptual Consultation

Submit an Application for Conceptual Consultation per **Section 619.5.1.** The proposal will be scheduled for the next available regularly scheduled Planning Board hearing. All comments made at the meeting are non-binding.

Design Review

Submit an Application for Design Review per **Section 619.5.2.** Prior to the public hearing with the Planning Board, the proposal will be noticed in the paper and abutter notifications will be mailed out per *NH RSA 91-A.*

TRC

Following all stages of application submittal, your proposal will be scheduled for a Technical Review Committee meeting (TRC) with Town Committees and Staff. Following each meeting you will receive written comments.

Final Review

Submit an Application for Final Review per **Section 619.5.3.** Provide assurances that **Section 619.6 Conditions of Approval & Section 619.7 Development Standards** will be met**.** Any variances required must be obtained prior to final application. All required fees are due at this time (reference adopted fees).

Review of Submittal

An outside review of documents and other special investigative studies may take place at this point per **Section 619.5.3.7**.

It is recommended that the applicant resolve all major outstanding issues with Staff before scheduling the proposal for a public hearing with the Planning Board.

Public Hearing

Prior to the public hearing, the proposal will be noticed in the paper and abutter notifications will be mailed out, per *NH RSA 91-A.* The Planning Board will determine whether to approve the proposal, approve it with conditions, or deny the application.

Final

If the application is approved then supply 2 mylar and a minimum of 3 large paper copies, sized 22” X 34” to Town Staff. If the application is approved with conditions then make the required revisions before submitting the final plans sets. If the application is denied, you may alter your request and submit a new application or appeal the decision, per *NH RSA 677:15.*

***Refer to the Zoning Ordinance and Land Use Regulations for more detailed information*