



OLD VALUES - NEW HORIZONS

COMMUNITY DEVELOPMENT

3 North Lowell Road Windham, New Hampshire 03087

(603) 432-3806 / Fax (603) 432-7362

www.WindhamNH.gov

Rt 111 Beautification Committee Approved Meeting Minutes Monday December 7, 2015 @3:30pm

Members Present – Al Letizio, Jr., Bill Deluca, Anthony Berni, Jay Yennaco (arrived at 4pm), Laura Scott

Members Absent – Lisa Ferrisi

Guests – Tony Deluca

Al opened the meeting at 3:40pm with pledge of allegiance.

Al reviewed the role of the committee and the process to be followed for funding, work, reporting to the Board of Selectmen, etc. There was a motion by Bill to have Al be the Chair of the Committee. Anthony 2nd the motion. 3-0-1 with Al abstaining.

It was mentioned that Kathleen had resigned from the Committee due to time constraints but was still going to service on the Town Center Beautification Committee. The members voiced appreciation for her volunteer involvement in the Town.

There was a motion by Bill to approve the 11-21-15 minutes as written. Anthony 2nd the motion. 4-0 to approve the minutes.

The Committee discussed the possible locations for Welcome to Windham signs. There were 4 locations chosen:

1. In the area of the I-93 off ramp into Windham from the south
2. In the areas of the I-93 off ramp into Windham from the north
3. Along Rt 111 heading west before the pedestrian bridge on Lot 13-A-30, which is owned by the State of NH Department of Transportation
4. Along Rt 111 heading east on Lot 14-A-1100, which is owned by Klemm's Corner, LLC

Bill wondered if there should be a survey of residents asking them what they were interested in and wanted to see for signage. Others felt that would be too open and we would not receive usable information.

Jay arrived @ 4pm

Discussion continued about what the signs should look like, how they should be lit and landscaped.

Laura said she would send out the sign template for the existing Welcome to Windham Sign on Mammoth Road and the one to be located on Rt 28 at Rogers Automotive.

Anthony liked a stone sign as it would be little to no maintenance and look very nice. There was talk about up-lighting the sign with low voltage solar. The sign should be 8' wide and 6' high. Irrigation was mentioned but NHDOT is not in favor of that, per the email.

Laura mentioned that NHDOT likes to see breakaway designs for signs in their ROW/on their property for safety reasons. A large stone sign could be a problem for them. Al mentioned that there are composite materials that can be made to look like wood or stone that would likely be ok with NHDOT.

There was discussion as to whether the committee should put out an RFP for a sign/landscaping design and prices, present it to the Selectmen for support and funding and then going to the NHDOT for review and approval.

It was decided that we should choose a design and then bring that design and cost to the Selectmen for approval and 2016 budget appropriations.

All the committee members said they would contact various sign companies for ideas/proposals/quotes. Jay agreed to review the proposals and design the landscaping component if that was not submitted by the sign companies.

Jay made a motion that the committee is to gather quotes/designs for four locations to install 8'x6' Welcome to Windham signs that will include information on sign material, landscaping and up-lighting. Tony 2nd the motion. 5-0 vote.

It was a unanimous consensus that we should present a 2016 budget request to the Board of Selectmen at their December 23rd meeting.

The next meeting will be 12/18/15 at 2pm at the Community Development Department. Motion made by Laura and 2nd by Anthony to adjourn. 5-0 in favor. Meeting ended at 4:35pm

Submitted by Laura Scott